Mr. Ed Forgit

Acting Superintendent of Schools



Ms. Andrea Moriarty Ms. Elisa Soto Mr. Chris Bayer Dr. Pedro Roman

Mr. Michael McLymore Asst. Superintendent, Human Resources Asst. Superintendent, Elementary Curriculum & Instruction Asst. Superintendent, Secondary Curriculum & Instruction Asst. Superintendent, Exceptional Learners Dr. Lisamarie Spindler Asst. Superintendent, Finance/Chief Financial Officer Asst. Superintendent, Chief Equity Officer

- DATE: September 10, 2021
- TO ALL BUILDINGS PLEASE POST MEMO:

This posting will close on September 20, 2021 at 4PM.

FROM: Michael McLymore Assistant Superintendent of Human Resources

CSEA – Sub Food Service Helpers RE:

At the present time the District has the following anticipated vacancies:

Posting Name	Title	Requirements
SUB-FSH	Sub Food Service Helpers	Cafeteria or food service
		experience preferred

Internal Applicants: submit a letter of interest to:

Michael McLymore, Assistant Superintendent of Human Resources 124 Grand Street, Newburgh, NY 12550

Or FAX to: 845-563-3468

Please use the 'Letter of Interest' template found on the district's web-site www.newburghschools.org under the "DISTRICT" tab "EMPLOYMENT WITH THE DISTRICT"

External applicants must apply online via the District's NEW online application system: RecruitFront on or before the above closing date.

PLEASE DO NOT E-MAIL directly to Mr. McLymore.

PLEASE INCLUDE POSTING Name ON ALL CORRESPONDENCE

MM: cpm