



Ms. Onyx Peterson  
Ms. Elisa Correa-Soto  
Dr. Shannon O'Grady  
Mr. Christopher Bayer  
Ms. Mary Ellen Leimer  
TBD  
Ms. Kimberly Rohring  
Dr. Natasha Freeman-Mack

Deputy Superintendent  
Asst. Superintendent, Secondary Curriculum & Instruction  
Asst. Superintendent, Elementary Curriculum & Instruction  
Asst. Superintendent, Exceptional Learners  
Interim Asst. Superintendent, Human Resources  
Asst. Superintendent, Chief Information & Data Officer  
Asst. Superintendent, Finance/Chief Financial Officer  
Asst. Superintendent, Chief Equity Officer

DATE: November 15, 2024  
MEMO: TO ALL BUILDINGS-PLEASE POST  
FROM: Mary Ellen Leimer  
Interim Assistant Superintendent, Human Resources  
RE: Anticipated Vacancies – My Brother’s Keeper – Program Facilitator  
NTA Unit Members

This posting will close at 4 PM on  
Sunday, November 24, 2024

**Objective:** This position is to support the requirement of several MBK grants, specifically the FACE and Challenge MBK Grants with a designee to support all the MBK and programming in the district. This includes family and community engagement supports/events, the MBK Fellows and mentors, Newburgh Basics, Financial Literacy initiative K-12, students reading on grade level by 3rd grade and community partnerships involved to support the work of the New York State My Brother’s Keeper initiative.

**Anticipated Program Dates: November 27, 2024 – August 31, 2025**

Title	# of staff needed	Miscellaneous Info: (requirements)
MBK Program Facilitator	1 Teacher or staff in the NTA union	<p>Preference will be given to a person who has experience as a designated MBK Fellow mentor, with the NYSED MBK Fellows, who is familiar with the State reporting for MBK FACE, Challenge and Fellows grant and the MBK Alliance Workbook. The MBK program facilitator will be responsible for the design and support of all the MBK grants and programming in the district. This includes family and community engagement supports/events, the MBK Fellows and mentors, Newburgh Basics, Financial Literacy initiative K-12, students reading on grade level by 3rd grade and community partnerships involved to support the work of the New York State My Brother’s Keeper initiative.</p> <p>Furthermore, the individual will be responsible for the oversight and/or attending all MBK FACE, Challenge, and MBK Fellows day and overnight events, mastermind reading events, symposiums and all MBK programming as well as MBK afterschool and evening events and support. The individual also will be responsible for all required reporting and data collection, collaboration and ensuring we are meeting the requirements of the MBK alliance and the NY State MBK program.</p> <p>The individual will collaborate with the Assistant Superintendent and the Director of Grants, to ensure all budgetary requirements and guidelines are met.</p>

Contingent upon enrollment and funding from the MBK Grant.

**Remuneration:** This is a stipend position in the amount of \$15,000 (Pro-rated) for the 2024-2025 budget year of the grant which includes the months of July and August.

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**Internal candidates** must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside of the posting.

**Paper applications will not be accepted**

**PLEASE DO NOT E-MAIL Ms. Leimer directly**

MEL:sb