

NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Dr. Lisa Buon

Acting Superintendent of Schools

Ms. Onyx Peterson
 Ms. Mary Ellen Leimer
 Dr. Elisa Correa-Soto
 Dr. Shannon O'Grady
 Mr. Christopher Bayer
 Mr. Joseph McGrath
 Ms. Kimberly Rohring
 Dr. Natasha Freeman-Mack

Deputy Superintendent
 Interim Associate Superintendent of Schools
 Asst. Superintendent, Secondary Curriculum & Instruction
 Asst. Superintendent, Elementary Curriculum & Instruction
 Asst. Superintendent, Exceptional Learners
 Asst. Superintendent, Chief Information & Data Officer
 Asst. Superintendent, Finance/Chief Financial Officer
 Asst. Superintendent, Chief Equity Officer

DATE: March 27, 2025

MEMO: TO ALL SCHOOLS PLEASE POST

FROM: Mary Ellen Leimer
 Interim Associate Superintendent of Schools

This posting will close at 4:00PM
 on Wednesday, April 9, 2025
 Re-Post

RE: Internal Posting - Empire State After-School Programs – CSEA Clerical & Security

ANTICIPATED DATES: April 23, 2025 – May 29, 2025

*Applicants must hold NYS certification in the area that they are applying

Posting Name	Position-Security	Location (s)	Days
EMP-SEC	1-Security; 1-Sub Security (For each location)	MHS; NFAM	Tuesday, Thursday
EMP-SEC	1-Security; 1-Sub Security (For each location)	HMS;SMS	Tuesday, Wednesday, Thursday
EMP-SEC	1-Security; 1-Sub Security	NFAN	Saturdays
Posting Name	Position-Clerical	Location (s)	Days
EMP-CLER	1-Sub Clerical	NFAN	Tuesday, Wednesday, Thursday
EMP-CLER	1-Sub Clerical	NFAM	Tuesday, Thursday
EMP-CLER	1-Sub Clerical	HMS	Tuesday, Wednesday, Thursday
EMP	1-Clerical; 1-Sub Clerical	NFAN	Saturdays

LOCATIONS & TIMES: NFA Main: 2:20 PM to 3:40 PM
 NFA West 2:30PM to 3:50 PM
 NFA North 2:30 PM to 3:50 PM (Weekdays) / 8:00 AM to 11:00 AM (Saturdays)
 Heritage Middle School: 2:15 PM to 3:15 PM
 South Middle School: 2:15 PM to 3:15 PM (Weekdays) / 8:00 AM to 11:30 AM (Saturdays)
 Meadow: 3:15 PM to 4:15 PM
 Temple Hill: 3:15 PM to 4:15 PM

ANTICIPATED STAFF ORIENTATION DATES: TBD

ANTICIPATED INTERVIEW DATES: TBD

REMUNERATION: As per the hourly rate according to the CSEA Collective Bargaining Agreement.

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- All staff **MUST** attend orientation and/or professional development.

These positions may be shared. Contingent upon student enrollment, funding from the Empire State After-School Program Grant, and Board Approval. Preference will be given to the employees currently working at the program location, and certified teachers with most closely related experience pertinent to the program curriculum. Participating in interviews and Board Approval does *not* guarantee program placement.

Internal Applicants: Please apply online through the District's website (www.newburghschools.org) under the District Tab-Employment with the District.

Paper applications will not be accepted. **PLEASE DO NOT E-MAIL Ms. Leimer directly.**

MEL:sb