YWCA Orange County is dedicated to eliminating racism, empowering women and promoting peace, justice, freedom and dignity for all.

We offer programs related to women's economic empowerment, racial justice, women's health and community advocacy

This packet will help protect both your children and your assets in the event of an emergency

- Information on the person appointed to act in the event of an emergency
- Important information on family and your assets
- Powers of attorney (To obtain a legal guardian, and for your assets)
- Important telephone numbers
- Know your rights in the event of a raid
- List of agencies with immigration attorneys

Please provide detailed answers to the following questions. It is very important that the whole family, **including your children**, **participate** in planning your emergency plan. If you do not have children, change that word to uncle/aunt, sibling, spouse. Remember that this plan is based on your needs and you can change or add what you need.

1. If your child arrives at the bus stop and you are not there to pick him/her up, what should your child do? What neighbor or adult should he/she go with?

2. Have you already spoken with your neighbor or the adult that will be responsible for your child/children in the event of an emergency?

3. Have you already updated your emergency contacts with the school? Remember to put emergency numbers in your children's backpacks. Place important information in one of your children's books or write the emergency phone numbers in their homework folders and cover them with clear tape. If possible, laminate the phone numbers and put them in their backpack.

Please provide detailed answers to the following questions. It is very important that the whole family, **including your children**, **participate** in planning your emergency plan. If you do not have children, change that word for uncle/aunt, sibling, spouse. Remember that this plan is based on your needs and you can change or add what you need.

4. If you do not arrive home at the usual time. What should your child do? Which adult should your child speak with?

Information on the person responsible for taking charge in the event of an emergency.

Person responsible for your children	
Name	
Telephone number	
Home telephone number	
Work telephone number	
Work address	
Home address	
Person's Facebook	

Instructions for your children

Important information on your children

Save this information so that the person appointed to act in the event of an emergency has the necessary information on your children.

Child's name	
Date of birth	
Your child's cell phone number	
School name	
School address	
School telephone number	
Teacher's name	
Classroom number	
After-school program	
After-school program telephone number	
After-school activities / telephone	
Sports activities / telephone	
Nanny's name and telephone number	
Emergency contact name at the school	

Important information on your children

Save this information so that the person appointed to act in the event of an emergency has the necessary information on your children.

Child's name	
Date of birth	
Your child's cell phone number	
School name	
School address	
School telephone number	
Teacher's name	
Classroom number	
After-school program	
After-school program telephone number	
After-school activities / telephone	
Sports activities / telephone	
Nanny's name and telephone number	

Important information on your children

Save this information so that the person appointed to act in the event of an emergency has the necessary information on your children.

Healthcare information Child's name	
Allergies	
Medical conditions	
Medications	
Doctor's phone number	
Doctor's office address	
Medical insurance number	
Dentist	
Dentist's phone number	
Other Doctors	

Important information on the parents

Save this information so that the person appointed to act in case of an emergency has the necessary information.

Family Contacts	
Mother	
Mother's home telephone number	
Mother's cell phone number	
Work address	
Work telephone number	
Father	
Father's home telephone number	
Father's cell phone number	
Work address	
Work telephone number	
Other emergency contact and relationship	
Relatives that live abroad (grandparents, uncles/aunts) and contact number	

Important information on the parent's material or financial assets.

Save this information so that the person appointed to act in case of an emergency has the necessary information. To be able to access the information on your assets.

Assets	
Bank name	
Vehicle make/model	
License plate number	
Car insurance company	
Car policy number	
Telephone number	
If you own your home	
Address	
Other assets	

List of important telephone numbers

- Call the New Americans Help Hotline at 800-566-7636 (available Monday to Friday, from 9 a.m. to 8 p.m.; assistance provided in up to 200 languages; all calls are anonymous and confidential).
 - If you need general information regarding immigration laws and policies
 - To obtain referrals for free and low cost legal services providers
 - To receive information on legal resources and to report cases of suspected fraud
- If you have been arrested / convicted and want to know the consequences of those charges in relation to immigration, call the Immigrant Defense Project at 212-725-6422.
- Mexican Consulate
 - Information on what to do if you are detained #CIAM Now 24/7, call 1-855-463-6395
 - The Migration Affairs Counter is open to the public via appointment; call 212-217-6428 (Consulate) or 212-625-2072 (Call Center CUNY Citizenship NOW!), on the third floor of the General Mexican Consulate in New York, located at 27 East 39th St.
 - MEXITEL: 1-877-639-4835, to schedule an appointment at the consulate
- United We Dream: for step-by-step help during a live raid, call the Hotline at 844-363-1423.
- If you live in Orange County and are the victim of a crime, contact:
 - Darlene De Jesus-Rosenwasser, Coordinator of Community Affairs (Spanish spoken) (845) 291-2050

YWCA Orange County Laura Garcia Racial Justice Program Manager (845) 561-8050 ext. 17 Laura@ywca-orangecty.org

Important documents file. Keep a file that contains all of these documents and a copy of each in a safe place. Let your children, relatives and the person responsible in the event of an emergency know where they can find this file.

- o Passports
- o Birth Certificates
- o Marriage Certificates
- Immigration case number or your (A-Number) and any other immigration documents (work permit, green card, visa, etc.)
- o Driver's License and/or other forms of identification
- Social Security number, ITIN number, Birth Certificate
- Important information on your children (Packet provided)
- Any restraining order you have against anyone (if applicable)
- Any other document that you would want to be found easily